

## MEDICATION ADMINISTRATION

If your child receives medication (prescription or non-prescription) while attending the After School Program, School Closure Days, or Summer Camp, please sign the permission slip on page 7. Out & About's Colorado Childcare License requires written consent from your local health care provider and Parent/Guardian in order to administer medication to your child during services. All delegated staff have taken a Qualistar Early Learning medication administration course and a Registered Nurse oversees this administration. Please note that the following requirements must be met before a trained Instructor can administer medication:

- Written authorization from **health care provider**
- Written authorization from parent/guardian
- Medical Release Form must be read, signed and dated
- Medication must be in original labeled container and the container label must list proper dosage of medicine

All medication must be brought to the office by the parents/guardian in the original containers with the pharmacy label intact. Medication will be stored in a locked container at Out & About. Medication will be removed from the locked containers by delegated staff, placed in a designated carrying case accompanied by the proper documentation, and each child will be administered their prescribed medication while in the community. Controlled medications must be counted out in the presence of a designated staff member and parent prior to administration.

## MEDICATION ADMINISTRATION

Name of Participant: \_\_\_\_\_

Parent/Guardian of \_\_\_\_\_  
(participant's name), I hereby give permission for an Out & About Medication Administration Certified staff member to administer prescription and non-prescription medication to my child while enrolled in the programs, as listed below:

Medication #1: \_\_\_\_\_

Dosage: \_\_\_\_\_

Time given: \_\_\_\_\_

Medication #2: \_\_\_\_\_

Dosage: \_\_\_\_\_

Time given: \_\_\_\_\_

Health Care Provider Name: \_\_\_\_\_

Health Care Provider Signature: \_\_\_\_\_